BREAKEWATER MARINA
Cyclone Management Plan

Comprehensive Marina Action Plan for Cyclone Season
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Introduction

Our idyllic North Queensland lifestyle is enviable but between November and April each year, we’re reminded that living in paradise brings an element of risk.

From 1 November, Townsville upgrades its cyclone status to a permanent state of readiness in appreciation of the unpredictable nature of these tropical storms.

Breakwater Marina is committed to helping residents and boat owners prepare ahead of cyclone season in order to minimise damage to property and maintain personal safety.

We have developed our Cyclone Management Plan (CMP) to be a more useful information tool as well as reference to assist both the seasoned boaties and the uninitiated.

The monsoon season or commonly known up north as “The Wet Season” exists generally north of the Tropic of Capricorn (Rockhampton and above), with the Cyclone Season officially from 1st November to 1 April.

Over the warmer months, Cyclones need favourable pre-conditions to form, including factors like warmer waters, unstable atmospheric activity and advantageous wind conditions.

Every cyclone that forms is unique depending on the system’s life cycle, intensity, movement, size and impact.

Cyclones that form in Australian waters are monitored, classified, and named alphabetically by the Bureau of Meteorology. Producing circular winds, cyclones are rated by a Category System from 1 to 5, where destructive severe Category 5 cyclones can have winds topping 280km/h.

It is interesting to note that much of the damage associated with tropical storms comes not just from the high winds, but rather as a result of torrential rain, flooding and storm tides.

To help you understand our tropical weather up North, Breakwater Marina has developed a Cyclone Management Plan which we make available to you for the purpose of preparing your vessel early in readiness for extreme weather hitting Townsville.

Experience has shown that early preparation and having contingencies and evacuation plans ready helps minimise the danger of a cyclonic event.

To help with your preparations, Marina staff conduct detailed Marina wide audits on both infrastructure and vessel readiness for such an event – during this time, we are happy to provide assistance to help with your own preparations.

If you have any questions or concerns about cyclone season and what to expect from extreme weather conditions, please feel free to discuss with any member of the Breakwater Marina staff.
Experience has proven that in the event of a cyclone passing a marina, the danger can be significantly reduced by early preparation by boat owners.

**IT IS IMPORTANT TO NOTE:**

In the event of a cyclone, personal safety is of prime importance. Once condition red has been declared, the District Disaster Management Group issues the order for mandatory evacuation which is enforced by the Marina Staff and assisted by authorities like Police.

Under no circumstances are individuals to remain on board small craft when the evacuation order has been given. All retail & commercial operators are similarly required to evacuate when instructed to.

Marina staff will do what they can to assist but it remains your responsibility to ensure your vessel and belongings are as secure as possible.

Remember, vessels are moored at Breakwater Marina at the Vessel owners risk so if it is your decision to stay, it’s imperative you follow this guide to ready your vessel and prevent damage to those boats around you.

Note, any vessel movements should occur well ahead of a cyclone warning either within or to vacate the Marina, so if it is your intention to take your vessel out of the Marina, you need to do it early.
The Cyclone Management Plan refers to the following boating terms to help prepare your vessel. Please see Marina staff if you need further clarification about these terms or techniques or if you’d like a staff member to review your preparations.

**Furled Sails**

A gathered or rolled sail usually wrapped around a forestay.

The ends of the furled sail are easily teased in high winds and should either be taken down, or firmly bound to avoid them unraveling.

**Wind Loadings**

Your wind loadings are either fixed structures like your freeboard or flybridge or objects like shade sails, clears, or bimini’s.

You can reduce the wind loadings by folding, rolling, taping or removing entirely.

By taking down these accessories, you reduce the surface area of your vessel and the likelihood of damage in severe weather.

**Double Up Lines**

A vessel is normally secured with one set of mooring lines running to each cleat. To double up mooring lines means to secure another alternative set of mooring lines from differing points, creating a ‘spider-web’ effect and reducing the risk of your boat moving around or breaking free if a line snaps.

**Stow or Secure Loose Items**

Loose items can include anything that is attached externally to a vessel – jerry cans, access stairs, bikes, trolleys, chairs.

Any item not securely attached or stowed down below can become airborne and a dangerous projectile in high winds.
Your Own Preparation

Here is a guide to help you prepare your vessel for the cyclone season.

Please see Marina staff if you need further clarification about these terms or techniques to prepare your vessel, or if you’d like a staff member to review your preparations.

1. **DOUBLE UP MOORING LINES**, some of the berths have rings on the docks as well as cleats, use both. If possible do not run duplicate ropes to the same bollard – a bollard failure should not release the craft from a safe mooring arrangement. The secondary ropes should be run slightly slack to ensure that they are only required to work in the event of the chafing through of the primary rope.

2. **DO NOT USE CHAINS** to secure boat. Chains have no ability to stretch, where ropes have a certain amount of give. Anchors may be lowered in the Marina berth to sea bottom. Ensure there is enough slack for the rise and fall of the vessel due to swells.

3. **DO NOT** hook anchors over or chain to walkways or piles.

4. Please note that in extreme conditions vessels tend to ride up onto the floating pontoons and run the risk of being holed or tearing the whalers off the pontoons. Therefore; position the vessel in the berth so that if the duplicate lines are required to secure the vessel after the primary ropes have failed, the slack will be insufficient for the boat to move to the main walkway or adjacent finger.

5. Man-made synthetic fibres such as polyethylene, polypropylene and polyester deteriorate in sunlight. Polyester has the greatest resistance to UV degradation, but all will deteriorate over 1 to 3 years and the deterioration is usually un-noticeable until the rope is subjected to stress. The deterioration is not gradual, but occurs very rapidly once the UV damage commences.

6. **DO NOT ROPE YOUR VESSEL TO PILES** as this can jam the rollers. Check all boat cleats, if there is any doubt, rope to main structural members, e.g. mast.

7. **REDUCE WIND LOADINGS TO A MINIMUM.** Remove all canopies and covers, and deck gear including lifebuoys, etc and store below.

8. **REMOVE ALL FURLED SAILS AND COVERS.** If this is not possible, double wrap or tie these components in such a way that the wind cannot tease any ends out and allow flapping of gear to commence. Chafing will damage the securing lines and the increase in windage will greatly increase mooring line loads.
9. **STOW ALL LOOSE GEAR** (boat hooks, buckets, fishing gear and float life rings) below decks and deflate and/or stow inflatable dinghies.

10. Ensure all self-drainage openings are clear and will remain so. Dinghies should preferably be launched and tied fore and aft alongside the pontoons. Dinghies left on deck or in davits should be cleaned out and securely lashed and bungs removed.

11. **CHECK YOUR POWER LEAD** and make sure it’s an outdoor approved lead with a waterproof skirt. When a cyclone watch is issued, disconnect all shore power, water and gas lines. Do the same for your appliances.

12. Ready spare fenders and lines, secure vents and hatches.

13. Check that all bilge pumps are operational and are switched to automatic when you leave your vessel.

14. Communication should be checked on VHF Channel 16. Have a battery powered radio in the event power is cut, to listen to cyclone updates or watch the TV for regular updates.

15. When a cyclone warning is issued for the Townsville area, all persons boarding or leaving their vessel must notify the Marina Office of their movements.

16. In consultation with Townsville Port and other relevant authorities, Marina Management may instruct tenants to vacate the Marina. Ensure that you abide by any such direction.

17. Larger vessels wishing to leave Breakwater Marina to seek shelter at other locations must do so before conditions deteriorate, as the Townsville Port Authority may close the Marina to all traffic. You are reminded that severe conditions make manoeuvring in the Marina dangerous.

18. Prepare a cyclone survival kit – have your personal identification, important documents and medications with enough clothes and supplies ready for evacuation. Make sure your vessel and personal insurances are adequate and current.

19. Prepare an evacuation plan for you and your family – know your nearest safe high ground and the safest access to it in the event of storm surge. Take into account the special needs of infants, the elderly and disabled...... and don’t forget your pets.

20. Check your neighbours are prepared, and check your emergency contact details current with the Marina office.

21. All vessels on airdocks are to be lowered into the water to reduce wind loadings on Condition Yellow. Prepare for Marina shore power and water to be shut off.
Tying Up Your Monohull

Doubling your mooring lines is the most effective mitigating measure for boat owners to lessen the risk of damage.

Every boat is different, but we have provided some examples below:
Tying Up Your Multihull

Boats on T-Heads (end of fingers) will be relocated to a suitable berth in the Marina in YELLOW CONDITION.

We encourage Multihull owners to discuss their options with Marina staff early to ensure an emergency plan is in place.

*BIF YOU ARE IN A DOUBLE PEN (ANOTHER BOAT CAN MOOR ON THE OTHER SIDE), ONLY TIE OFF TO OTHER SIDE OF EMPTY PEN WITH MARINA’s CONSENT*
The Wrong Way

- DO NOT STORE ANY DRUMS, CONTAINERS OR CHAINS ON WALKWAYS. BOAT ‘STEPS’ ARE TO BE SECURED.

- DINGHIES ARE NOT TO BE TIED TO WALKWAYS; THEY ARE TO BE DEFLATED AND SECURED, OR LOWERED INTO THE WATER AND SECURED TO THE VESSEL OR PONTOON.

- DON’T RUN MOORING LINES ACROSS OR TIE THEM TO OTHER VESSELS.

- DON’T TIE LINES ACROSS VACANT BERTHS UNLESS AUTHORISED BY MARINA STAFF.

- DON’T ATTACH ANY ROPE OR CHAINS TO PEDESTALS OR WALKWAYS.

- DON’T TIE ACROSS WALKWAYS - IT CREATES TRIPOVER HAZARDS.

- DON’T LET YOUR VESSEL ‘RIDE UP’ OVER WALKWAYS – TIGHTEN SPRING LINES AS ROPE STRETCH IN HIGH WINDS.
How to Tie off

A few points to start with:

How old are your mooring ropes? Synthetic fibres will deteriorate with exposure to sun and sea-water overtime.

Don’t run your mooring lines across adjacent berths without advising the Marina office.

Be aware, the higher winds will force your boat to ‘ride up’ on pontoons if not firmly fastened down.

Where applicable, make use of both the mooring rings and cleats at your berth. The more tie downs points you use, the better you distribute the loadings for your vessel.

Don’t use chains – they have no ‘give’. Don’t rope to Marina piles, pedestals or fire devices.

While there are various ways to tie-off, the method outlined below is straightforward and easy to learn. The part of the line which is not attached to your vessel is referred to as the ‘bitter end’.

C1: Using the bitter end, begin by wrapping the line from your vessel around base of the cleat and back over the right side of the cleat, as shown.

C2: Now bring the line under and around the left side of the cleat to create a figure 8. Then make a loop, ensuring the bitter end runs underneath the loop, as shown.

C3: Place the loop over the right horn and pull tight – it’s called a “hitch”. Make another loop, as above over the left side, ensuring the bitter end runs underneath the loop.

C4: Place the loop over the left horn and pull firmly to fasten. Your line is now securely attached to the cleat.
Your Emergency Kit

An Emergency Kit stocked and ready to go is recommended to be prepared before the Cyclone Season commences.

Use this checklist to help pack or check your Emergency Kit and to prepare your Emergency Plan.

Essential Items for your Emergency Kit

- Three day supply of food and water
- Battery operated radio
- Battery operated torches
- First Aid Kit
- Mobile phone and charger
- Clothes and bedding for your household
- Medications, insect repellents and sunscreen
- Copies of essential documents like: Birth Certificate, Passport, Insurance Paperwork and proof of ID.

*An airtight and waterproof plastic storage box is perfect to stow and protect these essential items.
Water

- Drinking Water in plastic containers
  (at least three days supply; minimum 5L of water per day per person)

Food

- Minimum three day supply of food
- Cooking/preparing facilities
  (gas BBQ/camping stove)
- Ready to eat canned/dry goods
- Canned juices, milk or soups
- Dry Staples
  (sugar, pepper, salt and high energy foods such as peanut butter, honey, jams, biscuits and muesli bars)
- Essential medications/Vitamins
- Food for elderly persons, babies, children, elderly or dietary requirements
- Comfort foods & snacks such as biscuits, lollies, cereals, tea/coffee

Tools and supplies

- Plates, bowls, cups, utensils
  (paper or plastic plates don’t require washing)
- Battery operated radio
- Battery operated torches
- Spare batteries
- Sharp knife or box cutter knife
- Toilet paper / soap/ detergent
- Personal hygiene items
- Duct tape and masking tape
- Matches in waterproof container
- Disinfectant/hand sanitiser
- Mobile phone and charger
- Insect repellent + sunscreen
- Basic Tools for temporary repairs
- Rope/chains for securing outdoor items
- Extension cords and power boards
- Plastic sheeting or tarps

First Aid Kit

- Check thoroughly, & replace any used or expired contents

Clothing and bedding

- At least one complete change of clothing & footwear per person
- Long sleeve shirts and trousers
- Sturdy shoes, Hats and work gloves
- Rain gear/gumboots
- Blankets, sleeping bags, pillows
- Sunglasses

Special Items

- Baby needs such as nappies and bottles
- Medications and prescriptions
- Contact lenses or prescription glasses
- Games, books & puzzles for entertainment
- Esky and ice
- Cash on hand to last one week
- Fuel in your car
- Gas bottles filled
- Batteries are full (check torches)

In a waterproof container

- Will and insurance policies
- Passports and immunisation records
- Bank account and credit card numbers
- Inventory of household contents
  (consider taking photos and transfer to disk/USB)
- Important phone numbers
- Family records -birth/marriage certificates*
- Pet food and supplies

*Consider transferring copies of important documents and precious family memories onto a USB stick or portable Hard Drive and seal in a waterproof container.
Cyclone Warning Stages

The Bureau of Meteorology will activate a public warning system 48-hours prior to a cyclone. With this advice, the Tropical Cyclone Warning Centre will liaise with all relevant emergency services and ensure the public remains informed.

The following warning system identifies the stages of a cyclone that may threaten life or property.

**CYCLONE OUTLOOK**
A normal state of readiness:
**EARLY PREPARATION IS KEY!**

**CYCLONE WATCH**
An intensifying risk of a cyclone or severe weather in the watch area within 48 hours.
**CONTINUE YOUR PREPARATIONS**

**CYCLONE WARNING**
A cyclone strike or extreme weather in the watch area within 24 hours.
**CONCLUDE YOUR PREPARATIONS BE READY TO EVACUATE**

**CYCLONE STRIKE WARNING**
A cyclone strike or extreme weather is imminent:
**LISTEN FOR UPDATES, EVACUATE**

Townsville has a Disaster Management Group made up of local councillors and representatives of key emergency services.

The Group Coordinates all relevant resources to prepare locally and respond appropriately.

Updates are broadcast on all free to air TV Channels as a cyclone approaches and on all mainstream radio channels.

Townsville VTS (Vessel Traffic Service) send warning updates on VHF Channel 16.

Social Media (Facebook) can also provide regular updates – you can search and ‘like’ to join pages such as Townsville City Council, Disaster Management Queensland, Bureau of Meteorology etc.
CYCLONE OUTLOOK – CONDITION GREEN

Operates routinely between 1 November to 1 April.

A state of normal vigilance operates between cyclone seasons. Early preparation by Marina Staff and vessel owners is vital to reducing the danger and impact of a cyclone.

Your Preparations Include:

☐ Check Batteries – ensure they’re charged because power will likely go off
☐ Bilge – clean and clear hoses
☐ Pumps & Switches – test
☐ Doubled up Mooring lines
☐ Clear drains in cockpit and on deck
☐ Fill your fuel tanks
☐ Fill your gas bottles

NOTE: It is mandatory that vessel owners comply with the Marina’s instructions to ready their vessels early. Marina staff will inspect vessel preparations regularly and communicate with owners to help bring them up to standard. Non-compliance will require the correction to be undertaken by the Marina at the vessel owners cost.

Breakwater Marina Staff will:

- Undertake routine and regular Pontoon Audit and Vessel Audit of all vessels in the Breakwater Marina checking for readiness for the Cyclone Season.
- Contact all Vessel owners that need to further prepare their vessels for the upcoming season.
A CYCLONE WATCH – CONDITION YELLOW

Indicates an intensifying risk of a cyclone or associated weather storm, impacting on Townsville.

If you intend on taking your boat out of the Marina, you must do it now

If the Vessel is staying in the Marina, your preparations include:

- Check and double up mooring lines
- Reduce all wind loadings, remove everything from deck.
- Deflate and stow inflatable dinghy
- Prepare to disconnect all shore power, telephone cables and hoses
- Ready spare fenders and lines
- Check batteries, bilges, pumps and switches
- Radio check with Marina office
- Vessels on airdocks must be lowered into the water
- Finalise your Evacuation Plan, ready your emergency kit, fuel up your car.

Breakwater Marina Staff will:

- Update the cyclone condition status notice in all pier notice boards, post updates from Bureau of Metrology’s predicted cyclone path at Marina office and Laundry window.
- Issue updated cyclone condition status info to all Marina Tenants.
- Continue the Pontoon & Vessel Readiness Audits.
- Remove or stow away all loose items on pontoons & around the grounds.
- Contact airdock owners to lower their vessels into water.
A CYCLONE WARNING – CONDITION BLUE

Indicates an intensifying risk of a cyclone or associated weather storm, impacting on Townsville within 24 hours. Based on advice from BOM, VTS and the Disaster Management group on the timing, intensity and location of the cyclone making landfall, the Marina may issue notices to all tenants of the likelihood of mandatory evacuation.

Voluntary Evacuation Notice – BEST TIME TO GO
The Voluntary Evacuation Notice will be issued from the Disaster District Coordinator if there is a threat developing, this makes people aware they are in a potential danger area and allows them ample time to make a considered decision about whether to leave. An example would be when a cyclone is still some way off the coast and is tracking towards a coastal community at a speed and intensity that would create a storm surge at that location. Because the cyclone is still distant there is the possibility it may change direction or intensity, removing the risk of a storm surge. Don’t forget to take your emergency kit when you evacuate.

Mandatory Evacuation Notice – YOU WILL GO
The Disaster District Coordinator will issue a mandatory evacuation notice when there is a definitive threat to life. All people in the areas defined in the mandatory evacuation notice must follow given directions. The Disaster District Coordinator has the power to enforce the notice. This power may be delegated to authorised officers in the field who will conduct the evacuation. *Do not ignore this advice - the decision to issue an evacuation notice is not taken lightly*

Your Preparations Include:

- Finalise all your vessel and personal preparation and prepare to evacuate
- Monitor TV, Radio, VHF for regular cyclone updates
- Disconnect your appliances, shut down sensitive electronic equipment and disconnect hoses.
- Be ready for shore power to go off.
- The Regional Harbourmaster will order a “Cease to All Vessel Movements” notice. Taking your boat out of the Marina is no longer an option.

Breakwater Marina Staff will:

- Update Cyclone Information in all noticeboards at the Marina and send emails with updated info regarding the impending cyclone.
- Contact Vessel owners who need to finalise their preparations for the impending cyclone – reduce wind loadings, double lines on boats etc.
- Isolate the Fuel Wharf and shut down the Fuelling station.
- Check the Marina grounds for any loose articles.
- Prepare to shut down all utilities and leave all buildings in readiness for evacuation.
A CYCLONE WARNING – CONDITION RED

Declared when a cyclone strike is imminent or the onset of extreme weather conditions associated with a high intensity cyclone.

Your Final Preparations Include:

- Advise Marina office of your intentions
- No vessel is to leave Marina to seek alternative shelter at this stage
- Keep vigilant and monitor TV, Radio and VHF for cyclone updates
- Inform Marina office of any dangerous situations arising

Breakwater Marina Staff will:

- Turn off all Power to the Piers
- Remove all electrical leads from pedestals
- Shut off all Potable Water
- Ensure all tenants have evacuated the Marina

THIS WARNING STAGE IS AN EMERGENCY SITUATION & ALL DUTY OF CARE IS PARAMOUNT.

BE AWARE THAT THERE WILL BE NO POWER, NO WATER AND NO FUEL SUPPLIED.

NO TENANTS ARE TO REMAIN IN THE MARINA ON VESSELS.

THE MANDATORY EVACUATION NOTICE WILL BE ENFORCED.
Recovery

IMPORTANT:
The centre or ‘eye’ of the storm will be a short period of calm - rain may stop & winds ease - but strong winds in the opposite direction to the leading winds will follow.

Do not assume when the extreme weather has passed that it is safe to move your vessel or access the Marina.

The Regional Harbormaster will give the all clear for vessels to recommence movements which will be posted by email and on Marina noticeboards. The Disaster Management Group will broadcast notices when the danger has passed and it is safe to go outside.

After the Event, Vessel Owners are reminded to:

☐ Check with Marina office if you are allowed onsite
☐ Inform Marina office of your status, your vessel status & report any incidents or damage
☐ Check vessel for any damage – take photos for insurance documentation
☐ Do not reconnect to power until ALL CLEAR given by Marina office.

Power surges can cause vessels’ shore power to trip off.

If you are unable to regularly check your vessel’s power supply, it is recommended that during the storm season onboard fridges and freezers are left empty.

Breakwater Marina Staff will:

- Perform a Marina-wide Condition Audit to identify high risk areas and check all vessels and pontoons.
- Electrician & Fire Communication technicians will be called to site for check of systems before reactivation.
- Gates will be checked and reactivated.
- Fuel System will be checked and tested before opening for any fuel sales.
Evacuation Centres

The decision to prepare and open buildings as a Place of Refuge, Cyclone Shelter and Evacuation Centre is made by the Local Disaster Management Group and will be broadcast to the community via local media. You should listen to radio or contact council for the location of buildings which are designated for this use during an event.

Voluntary evacuation notices and mandatory evacuation notices can be issued by the District Disaster Coordinator and the Local Disaster Management Group.

Pre-Impact – Townsville City Centre

State Government & Commonwealth Government offices (underground carpark) Walker St

Suncorp Metway Building – (U/G Carpark) Walker Street

Post Impact

Townsville City Council, Reception Room – Walker Street

Townsville Show Grounds – Woolcock Street

Townsville West State School – Ingham Road

QLD Country Women’s Association – Denham Street

Townsville Grammar School & Associated Sites

Shelters, Evacuation Centres & Designated Places of Refuge

These facilities provided by the Disaster Management Group have limited capacity and will be used to accommodate as many people as possible. This means that there will be limited space.

You need to be aware of the following limitations:

- **Domestic pets and other animals will not be allowed in the Shelter (with the exception of Assistance Animals)**. Make arrangements prior to the cyclone season for sheltering your pets.

- **You will be allocated a limited space**: you won’t be able to lie or sit on a mattress or stretcher (there is not enough space, do not bring large, bulky items)

- **All personal belongings are to be kept in a backpack or small bag.** You will need to be self-sufficient and support yourself and your family for the duration of the shelter period, so you need to include personal medications, essential non-perishable food and refreshments, identification papers and essential personal items. Any items deemed oversized and/or unnecessary will not be permitted into the shelter.

- **There are no cooking facilities, limited bathroom facilities, and limited medical support**;

- **There will be limited transport and very limited parking options**; and

- **When using a Public Shelter: You may be in the facility for up to 18 hours or more.** During this time the building will be “locked down” for a period when the cyclone is passing. To ensure the structural integrity of the building and the safety of occupants during this time, there will be no ability to enter OR leave the shelter at all during these times.
Emergency Contacts

For Emergencies
Dial 0 0 0
(zero zero zero)

Non-Life threatening calls:

- Police (TSV City) (07) 4759 9777
- Ambulance 13 12 33
- Fire Brigade (TSV City) (07) 4771 2111
- Townsville VTS (Vessel Traffic Service) 1300 721 263
- Townsville Local Disaster Management (07) 4727 9000
  www.townsville.qld.gov.au/emergency

Bureau of Meteorology Warnings

Weather Website & Cyclone Information: http://www.bom.gov.au
  • Tropical Cyclone 1300 659 212
  • Weather & Flood 1300 659 219
  • Coastal Marine 1300 360 427
  • Tsunami 1300 878 626

State Emergency Service (SES) 13 25 00
Townsville Council (water/sewerage) (07) 4727 9000
Townsville Hospital (07) 4796 1111
Ergon (loss of supply & emergencies) 13 22 96
Telstra (faults) 13 22 03
Origin Energy (LPG emergency. leaks only) 1800 808 526
RACQ 1300 130 595

Feel free to visit the Marina Office if you require any additional information, contact details or assistance during your stay at Breakwater Marina.

CONTACT US: Channel 10 VHF or 07 4721 2233
www.breakwatermarina.com.au  reception@breakwatermarina.com.au
Your Emergency Plan

An Emergency Plan helps outline what may need to happen in the case of extreme emergency. Fill out the below details and keep this document with your Cyclone Emergency kit.

It is advised to also take this document to the Marina office so staff can keep a copy on your agreement files.

In the event of a Mandatory Evacuation, I plan to:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

This is located at:

________________________________________________________________________

________________________________________________________________________

I will be with:

________________________________________________________________________

________________________________________________________________________

I plan to remove my vehicle from site or….

________________________________________________________________________

________________________________________________________________________

I plan to remove my boat from the Marina and go….

________________________________________________________________________

________________________________________________________________________

Other information Marina Management need to know:

________________________________________________________________________

________________________________________________________________________
Your Emergency Contacts

An Emergency Contact list helps keep important contact details close in the case of extreme emergency. Fill out the below details and keep this document with your Cyclone Emergency kit.

It is advised to also take this document to the Marina office so staff can keep a copy on your agreement files.

Vessel Name: ____________________________________________________________

Owners Name: ___________________________________________________________

Address: __________________________________________________________________

Email: __________________________________________________________________

Contact: Phone 1 # __________________________ Name: __________________________

Contact: Phone 2 # __________________________ Name: __________________________

NEXT OF KIN *Emergency Contact details of persons NOT ONBOARD BOAT (Family/Friends) but can get in contact with you

Name: __________________________________________________________________

Contact Number: Phone # __________________________ Relationship: ______________

Name: __________________________________________________________________

Contact Number: Phone # __________________________ Relationship: ______________

BOAT EMERGENCY *AUTHORISED CONTACTS FOR BOAT (People who are able to make decisions or enable movements regarding the boat on your behalf if you are unable or unavailable)

Name: __________________________________________________________________

Contact Number: Phone # __________________________ Relationship: ______________

Name: __________________________________________________________________

Contact Number: Phone # __________________________ Relationship: ______________